

CAPITOL COMPLEX COMMISSION – MINUTES

- Date: August 22, 2017

OPENING:

- The meeting of the Capitol Complex Commission was called to order at 10:05 AM on August 22, 2017 at 133 State Street in Montpelier, by Chair Heather Shouldice.

PRESENT:

- **Members:** Heather Shouldice, Chair; Paul Carnahan, Jireh Billings, Susan Hayward via telephone and Christopher Cole, Commissioner, Department of Buildings and General Services
- **Also Present:** David Schutz, State Curator, Jack Zeilenga, Assistant Curator, Jennifer M.V. Fitch, P.E., Deputy Commissioner, Department of Buildings and General Services, Patricia Harper, Project Manager/Architect, Tabrena Karish, Project Manager, James Drummond, AIA, NCARB, Black River Design Architects, Sandra Vitzthum, Project Manager
- **Minutes transcriber:** Judy Bruneau, Department of Building and General Services

PRIOR MINUTES APPROVAL:

- Item #1 – Jireh Billings made a motion to approve the January 25, 2017 meeting minutes and Chair Shouldice seconded the motion. The minutes were approved.

ITEMS FOR DISCUSSION:

- Item #2 – Capitol Complex Commission Jurisdiction Discussion
BGS will work with the Capitol Complex Commission on drafting a memo to the City of Montpelier and a letter to all property owners in the complex reminding them that they need to come to the Capitol Complex Commission to get approval for changes to their property. Chair Shouldice is going to reach out to Mike Miller, from the City of Montpelier to schedule a meeting to strengthen the relationship between the City of Montpelier and the Capitol Complex Commission.
- Item #3 – The Rink at State Street – Final Report Discussion
The Commission decided they will meet with the applicants in the fall. The Capitol Complex Commission has major concerns over the aesthetics of the project, and the design that is complicated due to the slope on the State House lawn. They will invite Kimberley McKee and Nate Hausman to the next meeting.

- Item #4 – 120 State Street – Rear Entry Redesign – Presentation – Tabrena Karish and James Drummond

The Commission liked the overall design, but would like to see gray cladding covering the ductwork and the rear stairs rather than the terracotta color. BGS would like to see the cost difference between the gray cladding and the terracotta. This project will be approved via email or by conference call so the project can move forward when the new designs have been submitted.

- Item #5 – 120 State Street – Verizon Cell Tower Presentation – David Schutz

MOTION:

- Jireh Billings made a motion to approve the 120 State Street Verizon Cell Tower as presented. Chair Shouldice seconded the motion and it was approved by all.

ITEMS FOR DISCUSSION:

- Item #6 – State House Dome, Drum and Statue Restoration Presentation – Tricia Harper. The Commission didn't have any concerns moving forward with the scope of work for the project.
- Item #7 – State House Shrubs Presentation – David Schutz
The Commission decided they would revisit this item a year from now. This would give them a full year to see how the State House looks throughout all seasons without the shrubs.
- Item #8 – 111 State Street Presentation – Sandra Vitzthum
The Commission had no concerns with the new entrance and the proposed rear courtyard location of the air handling equipment. They are ok with moving the project forward, awaiting more detailed plans for those two exterior alterations. Going forward Tricia Harper will be the Project Manager.

NEXT MEETING:

- The next meeting was not determined at this time, but will probably occur in late September or October.

ADJOURNMENT:

- Meeting was adjourned at 12:25 PM by Heather Shouldice.

Minutes submitted by: Judy Bruneau, on behalf of Commissioner Cole

Approved by: